



Morwenstow Parish Council

13 May 2021

TO ALL MEMBERS OF THE COUNCIL

Councillors: J Hobbs (Chairman), K Boundy, J Phipps, R Savage and S Tilbey

Dear Councillor

All Members are hereby summoned to attend the **ANNUAL MEETING** of **Morwenstow Parish Council** to be held at **Morwenstow Community Centre, Shop, Morwenstow** on **Wednesday 19 May 2021** at **7.30pm** for the purpose of considering and resolving upon the business to be transacted at the meeting set out hereunder.

Yours faithfully

Samantha Daly
Parish Clerk

COVID mitigations will be in place during this meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this, especially if you are speaking or taking an active role.*

AGENDA

Press and Public are invited to attend

- 1. Election of Chair of the Council:** To **ELECT** the Chair of the Council for 2021/22 and **RECEIVE** the signed Declaration of Acceptance of Office.
- 2. Election of Vice-Chair of the Council:** To **ELECT** the Vice-Chair of the Council for 2021/22
- 3. To receive apologies for absence**
- 4. To receive declarations of interests from Members** relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct
- 5. Dispensations:** To consider requests from Members for dispensations
- 6. To confirm the minutes** of the **Annual Council Meeting** held on **15 May 2019** having been previously circulated and taken as read
- 7. To confirm the minutes** of the **Parish Council meeting** held on **21 April 2021** having been previously circulated and taken as read
- 8. To confirm the minutes** of the **Planning meeting** held on **21 April 2021** having been previously circulated and taken as read

- 9. Election of Council Representatives:** To **ELECT** representatives to the following organisations:
 - a) Cornwall Association of Local Councils (CALC)
 - b) Bude Area Community Network Panel

- 10 Election of Officers:** To **ELECT** Members to the following roles:
 - a) Tree Warden
 - b) Public ways co-ordinator
 - c) Playpark Equipment Supervisor
 - d) Playpark Supervisor
 - e) Transport
 - f) Hamlets Editor
 - g) Flag Master
 - h) Police Liaison Officer
 - i) Building Regulation Advisor

- 11. Appointment of Committees:** To **discuss and consider** the appointment of new committees

- 12. Scheme of Delegation:** To **discuss and decide** on the Council's Scheme of Delegation

- 13. Dates of Council Meetings:** To confirm meeting dates for 2021/22



Morwenstow Parish Council

13 May 2021

TO ALL MEMBERS OF THE COUNCIL

Councillors: K Boundy, J Hobbs, J Phipps, R Savage and S Tilbey

Dear Councillor

All Members are hereby summoned to attend the monthly meeting of **Morwenstow Parish Council** to be held at **Morwenstow Community Centre, Shop, Morwenstow** on **Wednesday 19 May 2021 on the rising of the Annual Council Meeting (7.30pm)** for the purpose of considering and resolving upon the business to be transacted at the meeting set out hereunder.

Yours faithfully

Samantha Daly
Parish Clerk

COVID mitigations will be in place during this meeting. This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this, especially if you are speaking or taking an active role.*

AGENDA

Press and Public are invited to attend

- 1. To receive apologies for absence**
- 2. To receive declarations of interests from Members** relating to items on the agenda in accordance with the Morwenstow Parish Council's Code of Conduct
- 3. Dispensations:** To consider requests from Members for dispensations
- 4. Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders
 - To receive the Cornwall Councillor's report
- 5. Matters arising from the minutes:** To note **for information only.**
- 6. Council Vacancies:** To receive an update and discuss and decide on the way forward
- 7. Bude Coastal Communities Team Bude-Stratton Social Action Fund Grant Request:** To discuss and decide on the way forward.
- 8. Annual Parish Meeting: Wednesday 26 May 2021 at 7.30pm:** To give consideration to items for the agenda

9. Correspondence:

- a) To note correspondence for information
- b) **Hamlets Publication Enquiry:** To give consideration to correspondence received regarding the publication of Hamlets and discuss and decide on the way forward
- c) **Request from Bude Hockey Club:** To give consideration to a request from Bude Hockey Club to use outside space at the Community Centre and decide on a way forward
- d) **Bude Area Community Network Panel Nomination Of Chair/Vice Chair:** To discuss and decide on a request for nominations
- e) **Community Network Highways Schemes Update:** To note the update regarding the scheme at St Marks School Morwenstow (Parking restrictions and variable 20mph)
- f) **Code of Conduct Training:** To note dates of Cornwall Council Code of Conduct training sessions

10. Finance:

- a) i) To note accounts spreadsheet and approve payments:

N W Adams	Annual Play Inspection	Chq	£121.38
Aquiss	CC Broadband May	DD	£30.00
- ii) To approve the addendum to the accounts (as tabled, if any)

11. Internal Audit Report: To note the internal audit report April 2021

12. Planning:

- i) Morwenstow Parish Council are consulted on planning applications as listed below. Members are asked to **consider the applications and agree a response to the Planning Authority (Cornwall Council)**. The applications and their plans can be viewed on the Online Planning register at www.cornwall.gov.uk or by clicking the links below:
 - a) [PA21/03378](#) - **Proposal** Demolition of existing single storey outhouse, erection of two storey residential extension and conversion of existing roof space - **Location** 12 Cleave Crescent Woodford Bude EX23 9JH
 - b) [PA21/03597](#) - **Proposal** Proposed replacement dwelling and associated landscaping with variation of condition 2 of decision notice PA18/00123 dated 29/03/2018 - **Location** White Oak Farm Morwenstow Bude Cornwall
 - c) Any other planning applications received from Cornwall Council prior to the meeting

13. To note Dates of Next Meetings: Wednesday 26 May 2021 (Annual Parish Meeting) at 7.30pm and Wednesday 16 June 2021 (Full Council)

14. EXCLUSION OF PRESS & PUBLIC: To consider and if appropriate, to pass the following resolution: That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

15. Bank Details and Signatories: To **RESOLVE** changes.